

# SUMMARY OF ccSPRINGBOARD FEATURES

## ASSESSMENTS

The Assessments section includes tools to help you identify your work interests, skills, learning preferences, and abilities:

- Career Matchmaker is an internationally respected interest assessment tool
- Answer as few as 39 questions for quick results, or as many as 116 for more refined results
- The resulting career suggestions list includes 40 occupations ranked in order of suitability
- Click on an occupation to receive clear feedback on why the occupation is a good match for you
- Tailor your list of career suggestions by recommended cluster area or level of education you plan to complete
- See how other occupations that don't appear on your suggestion list match up with your answers
- Complete the My Skills component to see if you have the skills necessary for the occupations that match your interests
- Learn more about your abilities and how they compare to occupations that interest you with the Ability Profiler assessment
- Discover how you learn and retain information with the Learning Styles Inventory

## EXPLORE CAREERS

The Explore Careers section gives you several different ways to search for careers:

- Search for occupations by keyword, school subject, or career cluster
- Use Career Selector to find suitable occupations using a variety of criteria
- Explore military careers
- Learn about occupations related to specific industries

Each occupation profile includes the following information:

- A brief summary of the occupation
- Job Description
- Working Conditions
- Earnings
- Education and training
- Direct links to related college programs
- Sample Career Path
- A list of related occupations
- Links to other sources of information
- PhotoFile series
- Two multimedia interviews with people in the occupation

## EXPLORE EDUCATION

This section of ccSpringboard provides comprehensive college and vocational school information to help you plan your education and training. You can:

- Search for schools by name or state
- Search for majors by program name or using a cluster search tool
- View detailed information on 2 and 4-year colleges, graduate schools, and vocational schools
- Use School Selector to find schools that match your criteria
- View a side-by-side comparison of school profiles using the Compare Schools tool
- Prepare for college by following the steps in the College Planning Timeline

## FINANCIAL AID

- View detailed information on thousands of financial aid programs
- Use the Financial Aid Selector to find scholarships you qualify for based on a variety of criteria

## EMPLOYMENT

Employment section includes information and tools to help you prepare to search for work:

- The Employment Guide contains advice for developing a job search plan, writing cover letters and resumes, preparing for job interviews, and more
- Use the Job Search tool to find jobs related to careers that interest

## MY PLAN

The My Plan tool allows you to keep track of all of your career exploration and planning activities. You can:

- Bookmark careers, schools, and college programs of interest, and maintain a diary of goals
- Store multiple Career Matchmaker results and your results from other assessments
- Create a personalized high school education plan and develop your post-secondary plan
- Save information about scholarships and other financial aid programs you qualify for
- Document your work and volunteer experiences, skills, abilities, extracurricular activities, career planning activities, and hobbies that are used to automatically build a resume
- Share your Plan with your parents, college admissions offices, organizations offering scholarships, and others
- Track assignments and activities, and advisement sessions with your career advisor