

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION,  
LAKE PARK COMMUNITY HIGH SCHOOL DISTRICT 108, HELD  
May 19, 2008

1. President Barbara Layer called the meeting to order at 7:00 p.m. in the Community Room of the East Campus building and led those present in the Pledge of Allegiance.

**Call to  
Order/Roll Call**

Secretary of the Board Joan DiPiero called the roll with the following board members answering present: Judith Briggs, Joan DiPiero, Barbara Layer, Bob Marino, P. J. Olzen, Patricia Szerlong and Martin Tasch. Also present were: Dr. John Butts, superintendent; Dr. Lynne Panega, associate superintendent; Dr. Jeffery O'Connell, assistant superintendent for business services; Dr. Margaret Eskey, assistant superintendent for human resources; Dr. Martin Quinn, principal of the West Campus; Dr. Edward Wardzala, principal of the East Campus; Patrick Buchenot, director of activities; Robert Ungaro, director of operations and maintenance; Jennifer Jones Wilk, manager of communications and development; Deborah Peltz, administrative assistant to the superintendent; Sean Lovelace, Terry Hurst and Vicky Threlkeld, staff members; Aria DeBenny, Jona Kristo and Renee Wawronowicz, students; Jill King, Ellen Kucharski and Bob Gustafson from Sodexo; Charissa Hannigan and Tish Petrucci from LPPE; Melinda Pyde and Linda Szramiak from Lake Park Marching Band; Bob Brandl, resident; Carolyn Manson from H.R. Imaging; and Mr. and Mrs. Blanchard, visitors.

2. President Layer asked that the agenda be amended to move Item 7-1, 2008-2009 Attendance and Behavior Expectations from the Consent Agenda to Item 13-a. Item 13 will be Action Items Continued and Item 14 will be Adjournment. Item 12, Closed Session, will also be for the purpose of discussing student discipline.

**Approval of  
Amended Agenda**

Patricia Szerlong made a motion, seconded by Bob Marino, to approve the agenda as amended. On a voice vote, all members voted aye.

The agenda was approved as amended.

3. Bob Marino made a motion, seconded by Patricia Szerlong, to approve the minutes of the Special Meeting of April 28, 2008; Closed Session (1) of April 28, 2008; Regular and Organizational Meeting of April 28, 2008; Closed Session (2) of April 28, 2008; Special Meeting of May 7, 2008; and Closed Session of May 7, 2008. On a voice vote, all members voted aye.

**Approval of  
Minutes**

The motion carried.

4. President Barbara Layer announced that the meeting had arrived at the agenda topic known as "Visitors' Comments".

**Visitors'  
Comments**

No one wished to address the Board at this time.

5. President Layer noted that the meeting had arrived at the agenda item known as "Presentations".

**Presentations**

**Item 5-a.**

**Recognition of  
Golden Lance  
Award Recipients**

Superintendent John Butts announced that each year the District presents Golden Lance Awards to community members and parent volunteers in recognition of their contributions and service to students and school-related organizations. Patrick Buchenot, director of activities, Jennifer Jones-Wilk, manager of communications and development, Vicky Threlkeld, staff member, Charissa Hannigan of LPPE, and Melinda Pyde of Lake Park Marching Band Auxiliary, introduced this year's Golden Lance recipients.

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This year's Volunteers of the Year are Rory Blanchard, Sean Lovelace and Nancy Skie. Named Friend of Lake Park were HR Imaging Partners, Inc., Friendly Ford, Randall and Susan Pearson, and Tish Petrucci. Linda Szramiak was recognized as Distinguished Citizen of the Year. All recipients received plaques and those present were congratulated by board members and administrators.

**Item 5-b.**

**Recognition of Sodexo**

President Barbara Layer thanked Member Patricia Szerlong for being instrumental in implementing a breakfast program for students during PSAE testing.

Associate Superintendent Lynne Panega recognized and thanked Jill King, Ellen Kucharski and Bob Gustafson of Sodexo for organizing and serving breakfast to over 700 students the two mornings of PSAE testing. They were each presented with Awards of Excellence and congratulated by board members and administrators.

**Item 5-c.**

**Recognition of Students**

Dr. Terry Hurst recognized three participants of DECA, an association for students with career goals in marketing, business and management. Dr. Hurst introduced Aria DeBenny, Jona Kristo and Renee Wawronowicz who received Awards of Merit at the International Conference competition as a result of their Fashion Merchandising Promotion Plan. Each student received an Award of Excellence and was congratulated by board members and administrators.

6. Dr. Lynne Panega presented proposed revisions to Sections 7 & 8 of the District Policy Manual for first reading. Dr. Panega noted that all policies have been reviewed by the appropriate subcommittees, compared with IASB Policy Services recommendations and reviewed by District attorneys.

**Discussion Items**

**Board Policy Review—Sections 7 & 8, First Reading**

Dr. Marge Eskey, assistant superintendent for human resources, commented that there would be a policy for Section 8 concerning naming of facilities presented at a future meeting.

During discussion Dr. Panega and Dr. Eskey answered questions and addressed concerns regarding proposed policies. Any corrections will be made and policies from Sections 7 & 8 will be presented for approval at the June 23 meeting.

Dr. Jeffery O'Connell, assistant superintendent for business services, noted that Sodexo America, LLC has been providing the District's food management services since 1975. Lake Park's current contract with Sodexo will expire in June 2009, at which time the District can negotiate a new contract with Sodexo or investigate other vendors.

**2008-09 Sodexo Price Increases**

Dr. O'Connell provided a cafeteria price list comparing offerings and pricing for the 2007-08 and 2008-09 school years.

During discussion, Dr. O'Connell answered questions from the Board.

7. P. J. Olzen made a motion, seconded by Patricia Szerlong, that the Board approve, as per details set forth in each of the attached memoranda, Consent Agenda Items 7-a through 7-k and 7-m through 7-s. Item 7-l was moved to Item 13-a.

**Consent Agenda**

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| <b>Item 7-a.</b> Approve, as per details set forth in the attached memoranda, the overnight trips for students as follows: Boys Gymnastics Team to IHSA State Gymnastics Final in Barrington, Illinois; 7 members of Student Council to IASC State Convention in Springfield, Illinois; 4 Badminton players to IHSA State Finals in Charleston, Illinois; 4 members of Girls Track Team to IHSA State Girls Track Meet in Charleston, Illinois; and 5 members of Boys Track & Field to IHSA State Boys Track Finals in Charleston, Illinois. | <b>Overnight Trips<br/>for Students</b>                              |
| <b>Item 7-b.</b> Approve, as per details set forth in this memorandum, the employment of Judy Farrell (admin. asst. to principal-EC), effective July 1, 2008 and Steven Noah Jr. (evening custodian-temp-E/W), effective May 12, 2008.   | <b>Employment of<br/>Classified</b>                                  |
| <b>Item 7-c.</b> Approve, per details set forth in this memorandum, the appointment of Tara Kirwan (physical education).   | <b>Certified Appt.<br/>2008-09</b>                                   |
| <b>Item 7-d.</b> Approve, as per details set forth in this memorandum, the temporary appointments of Christopher Bosworth (physical education, 90%-1 year only) and Kristin Deegan (science, 60%-1 year only).   | <b>Temp. Appts. for<br/>2008-09</b>                                  |
| <b>Item 7-e.</b> Approve, as per details set forth in this memorandum, the appointment of Rebecca Handley as a school social work intern for the 2008-09 school year.  | <b>Appt. of SW<br/>Intern</b>  |
| <b>Item 7-f.</b> Approve the following contracts for the Post School Workshop activities involving counselors prior to June 30, 2008 and for Pre-school Workshop activities during the week of August 4-8, 2008.   | <b>2008 Post<br/>School/Pre-School<br/>Contracts</b>                 |
| <b>Item 7-g.</b> Approve the appointments to 2008 Summer School contract for the persons identified.   | <b>2008 Summer<br/>School Contracts</b>                              |
| <b>Item 7-h.</b> Approve the appointments of Kevin Jones (applied arts coordinator); Greg Anderson (driver education coordinator); Jeanne Hamacher (mentor coordinator); Fred Photos (maintenance); James Sheehy (lead custodian, evening EC); and Boun Vongphakdy (lead custodian, evening WC).   | <b>Coord. &amp; Lead<br/>Maint/Cust.<br/>Positions for<br/>08-09</b> |
| <b>Item 7-i.</b> Approve, as per details set forth in this memorandum, the appointment to a cocurricular contract for the person identified.   | <b>Cocurricular<br/>Contract 07-08</b>                               |
| <b>Item 7-j.</b> Approve, as per details set forth in this memorandum, the appointments to cocurricular contracts for the persons identified.  | <b>Cocurricular<br/>Contracts 08-09</b>                              |
| <b>Item 7-k.</b> Approve, as per details set forth in the attached document, Summer 2008 Mini-Grant Proposals.   | <b>2008 Mini-Grant<br/>Proposals</b>                                 |
| <b>Item 7-m.</b> Approve the attached resolution to transfer earned interest from Working Cash Fund to Education Fund.   | <b>Transfer from<br/>WC to Ed Fund</b>                               |
| <b>Item 7-n.</b> Approve the attached resolution to transfer earned interest from Working Cash Fund to Operations and Maintenance Fund.  | <b>Transfer from<br/>WC to O&amp;M<br/>Fund</b>                      |
| <b>Item 7-o.</b> Approve the attached resolution to transfer earned interest from Bond and Interest Fund to Education Fund.  | <b>Transfer from<br/>B&amp;I to Ed Fund</b>                          |
| <b>Item 7-p.</b> Approve the purchase of duplication paper per the bid tabulation in the amounts indicated to Midland Paper Company and authorize the Superintendent/or designee to execute the purchases.   | <b>Bids on<br/>Duplication<br/>Paper for 2008-09</b>                 |

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**Item 7-q.** Approve the West Campus Computer Furniture project per bid tabulation to Lowery McDonnell in the amount of \$14,253.00, and authorize the Superintendent/or designee to execute the contracts.

**Bids on WC  
Computer  
Furniture**

**Item 7-r.** Approve the East Campus Driver Education Lot Work project per bid tabulation to Chicagoland Paving in the amount of \$234,900.00, and authorize the Superintendent/or designee to execute the contracts.

**Bids on EC  
Driver Education  
Lot**

**Item 7-s.** Approve May 2008 Bills for Payment in the amount of \$591,842.40; Out-of-Sequence Check List in the amount of \$1,245,493.46; and Imprest Check List in the amount of \$34,606.26; for total expenditures of \$1,871,942.12.

**Bills for Payment**

On roll call, the vote was:

AYE: Olzen, Szerlong, Tasch, Briggs, DiPiero, Layer, Marino  
NAY: None

The motion carried. Copies of Consent Agenda memoranda are on file with the official minutes.

8. **Item 8-a.**

**Action Items**

Associate Superintendent Lynne Panega noted that revisions to Board Policy Manual Sections 5 & 6 were presented for first reading at the April 28 board meeting. No further revisions were suggested and they are now being recommended for approval.

**Board Policy  
Manual  
Revisions—  
Sections 5 & 6**

Patricia Szerlong made a motion, seconded by Bob Marino, to adopt the following board policies: 5.10; 5.20; 5.30; 5.40; 5.50; 5.60; 5.80; 5.90; 5.100; 5.120; 5.150; 5.160; 5.170; 5.180; 5.185; 5.190; 5.200; 5.210; 5.220; 5.230; 5.240; 5.250; 5.260; 5.290; 5.310; 5.330; 6.10; 6.12; 6.15; 6.20; 6.30; 6.40; 6.50; 6.60; 6.65; 6.70; 6.80; 6.100; 6.110; 6.120; 6.130; 6.150; 6.160; 6.170; 6.180; 6.190; 6.210; 6.220; 6.230; 6.235; 6.240; 6.250; 6.255; 6.260; 6.270; 6.280; 6.290; 6.300; 6.310; 6.320; 6.340.

On roll call, the vote was:

AYE: Szerlong, Marino, Olzen, Tasch, Briggs, DiPiero, Layer  
NAY: None

The motion carried.

**Item 8-b.**

**District  
Restructuring  
Plan 2007-08**

Dr. Lynne Panega reported that as a result of *No Child Left Behind* (NCLB) legislature Lake Park has been in school improvement status for four consecutive years and must complete a Restructuring Plan. The Restructuring Plan outlines strategies for implementing curriculum reform beginning in 2008-09, is aligned to the Hersey initiative and identifies implementation details, timelines and expected outcomes.

During discussion Dr. Panega and Principals Quinn and Wardzala answered questions from board members.

Martin Tasch made a motion, seconded by Judy Briggs, to approve, as per the attached document, the Lake Park 2007-08 Restructuring Plan.

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On roll call, the vote was:

AYE: Tasch, Briggs, DiPiero, Layer, Marino, Olzen, Szerlong  
NAY: None

The motion carried.

**Item 8-c.**

**Curric. Software  
License**

Dr. Lynne Panega presented an intergovernmental agreement outlining the conditions and provisions relating to the lake Park Curriculum Information System which was drafted by Ken Florey of Robbins, Schwartz, Nicholas, Lifton & Taylor, Ltd. This agreement allows District 108 to enter into contracts with other school districts allowing them to use our curriculum mapping system and outlines provisions to generate revenue for Lake Park's curriculum mapping program.

During discussion Dr. Panega noted that District 108 sender schools were provided the curriculum mapping system without charge. She assured board members that the program is based on Illinois state standards. Parochial schools are not mandated to follow state standards, therefore they have not been approached about using the curriculum mapping system.

Judith Briggs made a motion, seconded by Martin Tasch, to approve, as per the attached document, the Curriculum Software License Intergovernmental Agreement.

On roll call, the vote was:

AYE: Briggs, Tasch, DiPiero, Layer, Marino, Olzen, Szerlong  
NAY: None

The motion was approved.

**Item 8-d.**

**Tentative District  
Budget for  
2008-09**

Assistant Superintendent Jeffery O'Connell presented a proposed tentative budget for 2008-09 which does not reflect a balanced budget. Dr. O'Connell reported that the administrative team will continue to monitor the year-end activities associated with the 2007-08 budget and make the necessary adjustments to the 2008-09 budget that will reflect actual performance.

During discussion, Dr. O'Connell explained expected additions and reductions in expenditures. Superintendent Butts assured the Board that a balanced budget would be presented for approval in September.

P. J. Olzen made a motion, seconded by Patricia Szerlong, to approve the 2008-09 Fiscal Year Tentative Budget for public display.

On roll call, the vote was:

AYE: Olzen, Szerlong, Tasch, Briggs, DiPiero, Layer, Marino  
NAY: None

The motion carried.

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9. President Layer announced that the meeting had again arrived at the agenda topic known as "Visitors' Comments" and invited those present to address the Board.

**Visitors'  
Comments**

Bob Brandl, resident, thanked Dr. Quinn and Dr. Wardzala for their years of service to the students of Lake Park.

10. There were no board member reports.

**Board Member  
Reports**

11. Superintendent Butts reported:

**Superintendent's  
Report**

- Catalogs for Lancer University, a professional development program, have been provided to all staff members and the Board.
- Board policies are available on-line on either Lake Park's website or the IASB's website. Hard copies will be kept in the Superintendent's office.
- No FOIA requests were received this month.
- He recently sent an e-mail to staff acknowledging many of the outstanding actions of staff and students.

12. Bob Marino made a motion, seconded by Patricia Szerlong, to enter Closed Session for the purpose of discussing student discipline, 5 ILCS 120/2(c)(9) and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, 5 ILCS 120/2(c)(1). On roll call, the vote was:

**Closed  
Session/Return to  
Open Session**

AYE: Marino, Szerlong, Tasch, Briggs, DiPiero, Layer, Olzen  
NAY: None

The Board entered Closed Session at 8:31 p.m. and returned to Open Session at 10:06 p.m.

13. **Item 13-a.**

**Action Items  
Continued**

Martin Tasch made a motion, seconded by P.J. Olzen, to approve the 2008-2009 Attendance and Behavior Expectations document. Discussion ensued.

On roll call, the vote was:

AYE: Tasch, Olzen, Briggs, DiPiero, Marino, Szerlong  
NAY: Layer

The motion carried.

14. Judith Briggs made a motion, seconded by P.J. Olzen, to adjourn the meeting. On a voice vote, all members voted aye. The meeting adjourned at 10:14 p.m.

**Adjournment**

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Barbara Layer, President  
Board of Education

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Joan M. DiPiero, Secretary  
Board of Education

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