SPA PRE-VOCATIONAL CLASS
GRADE 11-12
(One Semester)

COURSE OVERVIEW:

This class provides instruction on seeking, obtaining, and maintaining a job; preparing for the workplace; and developing the skills to make a smooth transition from the classroom to a satisfying job. Students discuss the world of work, their place in it, and what it takes to succeed. The student will learn about their responsibilities to their school and to their employer while participating in a work-based learning program. The course provides activities that help a student develop thinking skills and personal qualities that make them a more capable person and valuable worker. Also, the course prepares the student for the challenges (s)he will face when (s)he lives on his/her own. The student will also learn how to manage his/her income wisely so that (s)he can build security and a satisfying life.

UNITS OF INSTRUCTION:

UNIT I - Work-Based Learning

UNIT II - Skills for Success

UNIT III - Career Planning

UNIT IV - The Job Hunt

UNIT V - Job Satisfaction

UNIT VI - Managing Your Income

STUDENT OUTCOMES:

1.	Students will develop job-seeking skills.
2.	Students will develop skills in obtaining and maintaining a job.
3.	Students will be exposed to a variety of career possibilities enabling them to develop a vocational plan for the future.
4.	Students will develop money-management skills preparing for when they are out on their own.
5.	Students will successfully complete the work-based learning program.

MAJOR LEARNING EXPERIENCES TO ACHIEVE OUTCOMES:

1.	Experience in a work-based learning program.
2.	Classroom discussions and activities.

ADOPTED TEXT OR PRINCIPAL MATERIALS USED:

Wanat, *Learning for Earning*. Goodheart-Wilson, 1991	(adopted 1995)
Littrell, *From School to Work*. The Goodheart-Willcox, 2000	(adopted 2001)
Staudacher, *Practical Mathematics*. Globe Fearon, 1994.	(adopted 2001)
Supplemental Materials – Various Workbooks	

(01/10/04)
(06/01/00)