

LAKE PARK HIGH SCHOOL DISTRICT 108
SCHOOL FOOD SERVICE
PREPAYMENT GUIDELINES

District 108 school cafeterias will have a computerized debit system that allows parents to prepay for school food services.

How does the prepay system work? The computerized system uses the student I.D. card to allow parents to establish a prepaid account for their students. The account may be used for breakfast, lunch, and snack service. Students eligible for free meals will also use their student I.D. card for school meal services.

What are the advantages of the prepay system? Payment can be made by check on a weekly or monthly basis instead of giving your student cash for school meals. This system is convenient for parents and helps students develop budgeting skills. The prepayment system also helps provide faster service to students. It provides confidentiality for students in the free lunch program.

What happens when a prepaid account “zeros” out? The food service cashier will alert a student when the balance is at or below \$10.00. No credit card (negative balance) will be extended. Students with a zero balance must pay cash until their account is re-established.

Can students charge meals with I.D.’s? No. This is not a credit system designed to develop a bill to be paid later.

Can students receive refunds? Refunds of unused funds will be made only to parents upon written request for students leaving the District. Cash refunds will not be made to students. Students may ask for the status of their account balance any time a transaction is made. Year-end account balances will roll over to the next school year. Seniors will be expected to zero out their accounts prior to the end of the school year. No refunds for seniors.

How long does it take to establish or replenish a prepaid account? An account will be established within two school days after receipt of payment. Students can use cash until their account balance is established or replenished. The minimum prepayment is \$10.00.

How much does a school meal cost? An average student can expect to spend \$1.85 - \$5.00 per day for lunch; breakfast service also is available.

How is a prepaid account established? To establish a prepaid account for your student, please complete the PREPAYMENT FOR FOOD SERVICE form found on the bottom of this letter. Send with a check or money order (payable to Lake Park High School – Cafeteria) to:

Lake Park High School District 108
450 Spring Court
Roselle, Illinois 60172-1978

Please put your Student I.D. # on the check or money order.

During the school year prepayments should be brought directly to the school cafeteria. Additional forms will be available from Food Service cashiers at each high school.

Questions? Call Food Services Director, (630) 295-5229 or (630) 295-5329

PREPAYMENT FOR FOOD SERVICE

STUDENT NAME _____ I.D. # _____ SCHOOL _____

ADDRESS _____ CITY _____ ZIP _____

PRE-PAID AMOUNT \$ _____ CHECK NUMBER _____

NOTE: Your check will serve as your receipt. Refunds of unused funds will be made to parent/guardian only upon receipt of written request. Please put your Student I.D. # on the check or money order.

MAKE CHECKS PAYABLE TO: LAKE PARK HIGH SCHOOL – CAFETERIA

Registration/lunch pre pay form